

Covid-19 Policy XIII



Windmill English Centre

(株) ウィンドミルイングリッシュセンター

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【Windmill English Centre Teacher and Staff policies】

- All teachers and staff will have their temperatures checked on arrival at the school. Those with a fever of 37.5 degrees or higher, or those who are coughing or sneezing, will be sent home to recover.
- All teachers will wear some form of mask. **Please understand that in order to teach pronunciation properly masks may have to be temporarily removed.** For young children's classes a face shield may be worn instead.
- **All staff are asked to refrain from any unnecessary travelling outside Aizuwakamatsu, in addition to overseas travel.**
- **Staff members are prohibited from travelling to areas subject to Covid-19 emergency declarations.**

【To our students and their parents or guardians】

- **Please wear a mask.**
- When you arrive at the school, please wash your hands with soap or disinfect with hand sanitizer. Please also check your temperature.
- We are being more thorough in cleaning the school and keeping air fresh. During classes windows will be left open to circulate air. As a result, you may feel hot or cold. Please bring a jacket. (All our classrooms have external windows, so we are able to circulate air effectively.)
- Our pick-up vehicles are also being thoroughly cleaned before use, and are driven with the windows open to circulate air.
- As much as possible, please leave space between yourself and other students in class.
- **If you have a cold, cough, fever of 37.5 degrees or higher, or are otherwise unwell please do not come to the school or use the pick-up service.**
- **If you receive a positive Covid-19 test result, please self-isolate for 2 weeks.**
- **If you, or anyone in your family, have had contact with an infected person or someone currently undergoing Covid-19 testing, please do not come to the school until all relevant testing results have been returned.**
- **If your school or place of work is closed due to Covid-19, please do not come to the school until it reopens.**
- **We ask that you please self-isolate for 2 weeks after traveling to areas currently subject to an emergency declaration.**
- **In all cases where we ask you not to come to the school, please instead join your regular lesson online. More information is available at <https://windmillenglish.com/coronavirus>**



We are doing our best to protect everyone's health and continue giving everyone an opportunity to study English.

12/05/2021 (Thurs) WEC Manager, Junko Holland

